

Courier Schedule

Client code: _____

Day	Scheduled pick up time	Scheduled drop time
<input type="checkbox"/> Monday – Friday	_____ _____ _____	_____ _____ _____
<input type="checkbox"/> Monday	_____	_____
<input type="checkbox"/> Tuesday	_____	_____
<input type="checkbox"/> Wednesday	_____ _____	_____ _____
<input type="checkbox"/> Thursday	_____ _____	_____ _____
<input type="checkbox"/> Friday	_____ _____	_____ _____
<input type="checkbox"/> Saturday	_____ _____	_____ _____
<input type="checkbox"/> Sunday	_____ _____	_____ _____

Specimens should be packaged and ready for courier transport a minimum of 15 minutes prior to the scheduled pickup time.

- ☐ **On Demand Request** (Monday-Friday between the hours of 8am – 6pm only).
Call Client Services at (612) 863-4678 by the time indicated below to request an
unscheduled, no charge, same day pickup.

Call by time: _____

*Requests placed after this time, or any STAT requests, will be billed back to the
requesting site.*

*Specimens to be transported by an On Demand courier should be ready for transport at the
time the request is placed.*