

Consult Center FAQ

CONSULTATION REQUESTS

What documentation is required to request a pathology consultation on a patient?

A completed Allina Health Laboratory Consultation Center requisition should faxed, or mailed, to the Consultation Center.

What if I do not have an account with Allina Health Laboratory?

This consultation will be coordinated with Hospital Pathology Associates (HPA). A physician order is required, and the outside facility pathology reports should accompany materials or fax request.

Can I submit the form immediately following the procedure?

Yes, upon receipt of the request form or physician order, staff is aware that a consultation by the HPA pathologists has been requested, and preparation of the file can be initiated.

Will the Consult Center coordinate obtaining the slides?

As a general rule, coordination of materials from an outside facility is not handled by the staff within the Consult Center. Slides should be carefully packaged and transported via courier, Fed-Ex, or USPS mail. Use of the USPS is discouraged due to the inability to track packages and increased delays in delivery.

Where should material be sent?

All materials (slides or blocks) should be sent to:

Allina Health Laboratory Consult Center

2800 10th Ave S, Ste. 2000

MR: 20205

Minneapolis, MN 55407

Phone: (612) 863-5718

Fax: (612) 863-9489

Is there a charge for a pathology consultation?

Allina Health Laboratory does not charge for a standard consultation, however, any additional testing that may be ordered after the pathologist's diagnostic review will incur standard testing fees. There is a flat professional fee charged by Hospital Pathology Associates to the patient's insurance.

When can I expect materials to be returned?

Generally, materials will be returned to you within four weeks. If there is a more immediate need for return, please contact the Consult Center.

Phone

612-863-4678

800-281-4379

Fax

612-863-4067

REQUEST FOR MATERIALS

What documentation is required for Allina Health Laboratory to release patient materials to an outside facility?

Fax a completed Request for Materials to the Consult Center. The form is available on the Consult Center tab of our website at www.allinahealth.org/laboratory. If you do not have a form, your request must include:

- a completed Patient Release of Information form
- any case or care dates to be released (type of case is beneficial if the case numbers or dates are not available i.e. prostate cancer)
- facility assigned patient identifiers (i.e. Mayo ID)
- appointment dates, and
- consult physician information.

How will the materials be sent to the outside facility?

USPS mail and hand-carrying of materials is highly discouraged. You must provide a Fed-Ex account number, a UPS label (we are unable to ship without a pre-printed label), or indicate the courier company. Mayo Medical Laboratories has a courier that picks up at Allina Health Laboratory, or your office may arrange for courier pick-up.

We look forward to a long and continued professional partnership. If you have any questions regarding this document or the send-out process, please do not hesitate to contact the Consult Center staff at (612) 863-5718.