## Scheduling a bone marrow study



Bone marrow studies are offered through Allina Health Laboratory with all requests initially processed as a consultation. Special studies will be performed if diagnostically indicated. To accommodate enzyme cytochemical stains, immunophenotyping, immunohistochemical stains, molecular or flow cytometry studies, the following scheduling requirements must be followed to ensure proper handling and processing.

Complete a Bone marrow notification form located in the Allina Health Laboratory's electronic Test Catalog entry

- 1. Provide the scheduled date and time of the procurement procedure
- 2. Provide courier time of departure and arrival to ensure expedited processing
  - a. Courier time of departure should be known prior to bone marrow procurement.
  - b. Bone marrow processing is available from 7:00a.m. to 7:00p.m.
  - c. In the event that all routine couriers are missed for the day, a STAT courier MUST be ordered to ensure same day processing
    - i. Central will arrange stat couriers for non-Allina sites, but those sites will be charged back for the service
  - d. No bone marrow processing is available on the weekends
  - e. For emergent marrows, contact client services immediately to arrange courier and notify hematology lab
  - f. To ensure appropriate sample processing, the specimen must be received the same day of procurement
  - g. Send the completed form to Client Services via secure email (<a href="mailto:lientservices@allina.com">lientservices@allina.com</a>) or fax at (612) 863-4067.
    - i. If the completed form is being submitted on the same day as the procedure, you must call Client Services at (612) 863-4678 and notify them of the pending specimen arrival.