

## Specimen drop off instructions for Home Care clients

The following locations are Allina Health facilities where testing occurs, or routine courier stops are made Monday-Friday with specimens delivered to the Allina Health Central Laboratory in Minneapolis.

- ***For specimen integrity, it is recommended that specimens be delivered directly to one of the following Allina Health sites within 2 hours of collection.***
  - Abbott Northwestern Hospital – 800 E 28<sup>th</sup> St, Minneapolis
  - Buffalo Hospital – 303 Catlin St, Buffalo
  - Cambridge Medical Center – 701 Dellwood St S, Cambridge
  - Faribault Medical Center – 200 State Ave, Faribault
  - Mercy Hospital – 4050 Coon Rapids Blvd, Coon Rapids
  - New Ulm Medical Center – 1324 5<sup>th</sup> St N, New Ulm
  - Owatonna Hospital – 2250 NW 26<sup>th</sup> St, Owatonna
  - Regina Hospital – 1175 Nininger Rd, Hastings
  - River Falls Area Hospital – 1629 E Division St, River Falls, WI
  - St Francis Regional Medical Center – 1455 St Francis Ave, Shakopee
  - United Hospital – 333 N Smith Ave, St Paul
  - Unity Hospital – 550 Osborne Rd, Fridley
  - WestHealth Laboratory – 2805 Campus Dr, Ste 215, Plymouth
- If dropping at one of the above listed sites is not an option, specimens can be dropped at any of the following **Allina Health Clinic** sites for courier transport; ***clinic sites do not perform testing***
- ***Specimens must be dropped by 3pm, Mo-Fr, in order to be transported to the Central Laboratory the same day***
- Specimens with STAT testing, time sensitive samples, urine samples not in a transport tube and red top tube specimens cannot be dropped at a clinic site

### Location

- Annandale
- Apple Valley
- Blaine
- Bloomington
- Brooklyn Park
- Champlin
- Chaska
- Cokato
- Coon Rapids
- Cottage Grove
- Eagan
- Edina, ANW Center for Outpatient Care
- Centennial Lakes (Edina)
- Elk River
- Farmington
- Forest Lake

### Address

440 Elm St E  
14655 Galaxie Ave  
10705 Town Square Dr NE  
7920 Cedar Ave S  
9300 Noble Pkwy  
11269 Jefferson Hwy N  
111 Hundertmark Rd  
110 Olsen Blvd  
9055 Springbrook Dr  
8611 W Point Douglas Rd S  
1110 Yankee Doodle Rd  
8100 W 78<sup>th</sup> St, Ste 110  
7373 France Ave S, Ste 202  
14181 Business Dr  
21260 Chippendale Ave W  
1540 S Lake St

### Location

- Hastings
- Inver Grove Heights
- Isanti
- Jordan
- Lakeville
- Maple Grove
- Maplewood
- Minneapolis
- Northfield
- Oakdale
- Ramsey
- Richfield
- Savage
- Shakopee
- Shoreview
- St Michael

### Address

1880 N Frontage Rd  
5565 Blaine Ave  
300 5<sup>th</sup> Ave NE  
265 Creek Ln S  
20795 Keokuk Ave  
7840 Vinewood Ln N  
1850 Beam Ave  
825 Nicollet Mall, Ste 300  
1400 Jefferson Rd  
7400 33<sup>rd</sup> St N, Ste 100  
7231 Sunwood Dr NW  
407 W 66<sup>th</sup> St  
6350 143<sup>rd</sup> St, Ste 102  
4201 Dean Lakes Blvd  
4194 N Lexington  
4300 Edgewood Dr NE

## Specimen drop off instructions for Home Care clients

### Location

- St Paul
- St Paul
- Vadnais Heights
- West St Paul
- Woodbury

### Address

1021 Bandana Blvd W  
2120 Ford Pkwy  
1155 E Cty Rd E  
150 Emerson Ave E  
8675 Valley Creek Rd

### **Home Care staff:**

- All specimens must be accompanied by a completed Allina Health Laboratory test request from your facility, or the appropriate labels (Specimen and Nurse) for Allina Home Care or Allina OB Home Care staff working with Excellian.
  - Specimens not accompanied by an Allina Health Laboratory testing request must have an Excellian order and a **Specimen drop off form** must be completed at the drop off clinic location.
- **You must inform the laboratory staff if any serum (SST) or plasma (PST) tubes need to be spun down prior to transport; tubes must be spun within 2 hours of collection.**
- ***Plain red top tubes, urine samples not in a transport tube and time sensitive tests and any other specimens requiring any processing beyond spinning (i.e. aliquoting or aliquoting and freezing) must be delivered to one of the hospital lab sites listed above. Tubes must be spun within 2 hours of collection.***
- STAT testing requests must be dropped at a hospital site listed above; you must follow any necessary registration processes required at the drop site to expedite STAT requests.
- Urine specimens for urinalysis or culture should be transferred into the appropriate transport tube (if not in a transport tube, the specimen must be dropped at a hospital site).
- If the specimen requires ambient (room temperature) transport, you must notify the drop site staff.
- Results for the majority of laboratory tests will be available by 6am the following day, automatically faxed to the designated number associated with your account.
- A nurse or the ordering provider will be notified with results if requested.

### **Clinic drop site staff:**

- Any specimen dropped at an Allina Health clinic site, accompanied by an Allina Health Laboratory request form or a Patient and Nurse Label, should be forwarded to Allina Health Central Laboratory with your next available courier.
- If there is not an Allina Health Laboratory request form or a Patient and Nurse Label, an Excellian order is required and a Specimen drop off form must be completed by the Home Health nurse and sent with the specimen to Central laboratory.
- If the Home Health staff dropping the specimen requests, spin down any SST or PST tubes. (without aliquot requirements – not red top tubes)