

Instructions for cancellation of tests

This procedure is to be used when there is a need to cancel tests that have already been ordered.

A. If testing is not completed (has not been preliminary or final verified).

- a. Cancel testing in Excellian/Beaker.

Note: No communication to performing lab is needed as they will see cancel reason in Beaker.

B. If testing has been completed;

- a. Complete the Affiliate Add On/Cancel form, indicating reason for cancel.
- b. Fax completed form to Allina Health Laboratory Client Services at (612) 863-4067.

Requests to cancel tests and credit your account that are received after the test is run may result in Allina Health Laboratory billing your account back for the testing that has been completed.