

ALLINA HEALTH LABORATORY

Memo

To: Allina Health Laboratory outreach clients
From: Allina Health Laboratory outreach services
Date: October 27, 2022
Re: Courier Transition Reminder

Reminder: MedSpeed will begin as Allina Health's contracted courier on Monday, October 31, 2022.

Some of the benefits of the switch to MedSpeed are:

- Drivers are employed by company
- Drivers use company vehicles
- Drivers start and end their day at the MedSpeed Hub
- Pre and post route checklist in their phones (check vehicle and all coolers)
- Supervisors also make rounds and check the vehicles and all coolers
- MedSpeed will compliment our Allina Health couriers and both will use the MedSpeed labels

Below are examples of the labels that will be used:

Location and Sublocation barcodes – a separate barcode for each temperature



Package barcodes – Left label goes on courier bag, right label on your courier log sheet

PLEASE BEGIN TO USE THESE BARCODES ON MONDAY, October 31st, 2022

Your label supply can be replenished by the courier upon request



Supply Process

- All routine supplies will be picked up and taken to the MedSpeed hub in Eden Prairie at 11:30 am and 5:00 pm Monday- Friday to be staged for delivery with the next available route driver.
- Delivery times will be your pickup times depending on when the Supply room sets the package on the shelf. If you are open on Saturdays, you may receive supplies on that day.

Please reach out to your account representative or Client services at (612) 863-4678 with any questions.