

Process for STAT specimens to be sent from remote locations direct to Hennepin County Medical Center

This process is to be followed when a specimen, from an Excellian ordering site, that normally is sent to Allina Health Laboratory to be referred to Hennepin County Medical Center (HCMC) needs to be sent STAT directly from the remote location to the testing laboratory, bypassing the Central Laboratory.

Allina Health/Affiliate hospital lab staff:

- Label the specimen with the Beaker specimen label
- Package the specimen for transport.
- Packing list the specimen to the Central Lab, and perform the ready and pick up functions.
- Contact courier for specimen pickup and delivery direct to HCMC
- Indicate test name, specimen number and referral laboratory in spaces provided below:

Test name: _____

Specimen #: _____

Sent to: Hennepin County Medical Center (HCMC)

- Fax this sheet and a copy of the packing list to the Allina Health Laboratory (AHL) Send Outs department at (612) 863-4093.
- To ensure timely transmission of the orders to the performing laboratory, call the AHL Send Outs department at (612) 863-4356 with the patient ID, test name and specimen number

Allina Health Laboratory Send Outs staff:

Note: Handle the paperwork as if specimen is in hand.

- Receive the specimen in Beaker
- Dispatch the specimen to HCMC using the standard Beaker dispatch process
- If, for any reason, results do not cross the interface, Send Outs staff at the AHL Central Laboratory will result the test.